

Qualifications and requirements:

- Some high school or equivalent. No previous experience required.
- Ability to understand and implement written and verbal instruction.
- Must be able to work any area of the restaurant when needed and to operate a computerized Point of Sale system cash register.
- Position requires bending, standing, and walking the entire workday.
- Must have the ability to lift 10 pounds frequently and up to 30 pounds occasionally.

Jump-start your career today at a Subway® restaurant!



Position available:

Sandwich Artist®

Exceptional customer service is a major component of this position. Sandwich Artists™ greet and serve guests, prepare product, maintain food safety and sanitation standards, and handle light paperwork. Sandwich Artists™ use a Point of Sale system/cash register to record orders and make change. Food preparation and safety, maintaining a clean restaurant and image, and adhering to all Subway® standards as outlined in the Subway® *Operations Manual: Daily Procedures* are among some of the key tasks and responsibilities.

Two Ways to Apply:

1. Visit mysubwaycareer.com and search the restaurant address below to begin the application process or...
2. Complete the enclosed application and return it to the restaurant address below:

This tool is provided as a resource by Franchise World Headquarters, LLC for Subway® franchisees. Franchisees are independent business owners and responsible for their own employment decisions.

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Career Opportunities



Application for Employment

Personal information

First Name: _____

Middle Name: _____

Last Name: _____

What position are you seeking?

Sandwich Artist®: ☐ Manager: ☐

Other: ☐ If Other, please specify: _____

Street Address: _____

Apartment Number: _____

City: _____

State/Province: _____

Zip Code/Postal Code: _____

Primary Phone Number: (____) ____ - ____

Alternate Phone Number: (____) ____ - ____

E-mail Address: _____

Contact me by: Telephone: ☐ E-mail: ☐

Have you ever worked for a Subway® restaurant before? Yes: ☐ No: ☐ If Yes,

When: _____ Where: _____

Have you applied to a Subway® restaurant in the past? Yes: ☐ No: ☐

Are you 16 years or older? Yes: ☐ No: ☐

Are you legally eligible for employment in this country? (If hired, verification will be required by law) Yes: ☐ No: ☐

Employment desired

Type of employment desired: Part Time: ☐

Full Time: ☐ Seasonal: ☐ Temporary: ☐

Total hours available per week: _____

Monday: From _____ To _____

Tuesday: From _____ To _____

Wednesday: From _____ To _____

Thursday: From _____ To _____

Friday: From _____ To _____

Saturday: From _____ To _____

Sunday: From _____ To _____

Date available to start work: ____/____/____

Educational background

High School:

School Name _____

City _____

State/Province _____

Did You Graduate? ____ Years Completed ____

Course of Study _____

College:

School Name _____

City _____

State/Province _____

Did You Graduate? ____ Years Completed ____

Course of Study _____

Other:

School Name _____

City _____

State/Province _____

Did You Graduate? ____ Years Completed ____

Course of Study _____

Employment history

(If applicable, please list your last 2 employers, listing most recent first)

Employer 1: _____

Street Address: _____

Job Title: _____

Supervisor, Title: _____,

Phone Number: (____) ____ - ____

Date Started: ____/____/____ Date Left: ____/____/____

Rate/Salary: Start: _____

Hourly: ☐ Weekly: ☐ Annually: ☐

Rate/Salary: End: _____

Hourly: ☐ Weekly: ☐ Annually: ☐

Reason for leaving: _____

May we contact this employer?

Yes: ☐ No: ☐ Not Applicable: ☐

Employer 2: _____

Street Address: _____

Job Title: _____

Supervisor, Title: _____,

Phone Number: (____) ____ - ____

Date Started: ____/____/____ Date Left: ____/____/____

Rate/Salary: Start: _____

Hourly: ☐ Weekly: ☐ Annually: ☐

Rate/Salary: End: _____

Hourly: ☐ Weekly: ☐ Annually: ☐

Reason for leaving: _____

May we contact this employer?

Yes: ☐ No: ☐ Not Applicable: ☐

References

(2 professional and 1 personal. Personal may be a family member)

Professional 1: _____

Relation: _____

Phone Number: (____) ____ - ____

Years Known: _____

Professional 2: _____

Relation: _____

Phone Number: (____) ____ - ____

Years Known: _____

Personal: _____

Relation: _____

Phone Number: (____) ____ - ____

Years Known: _____

Please Read the Section Below Carefully Before Signing:

I certify that I have read and fully completed this form and that the information contained herein is correct to the best of my knowledge. I understand that any omission or false information is grounds for dismissal. I understand that as part of the procedure for my application for employment, I give the Employer the right to investigate all references listed and the right to secure additional information about me, if job related. I agree that my signature on this application is binding and enforceable. I acknowledge and agree that by signing this application, I waive all rights to dispute the validity of my signature on this application.

Various federal, state/provincial and local laws prohibit discrimination on account of race, color, religion, sex, age, national origin, disability, veteran's status and other protected classes. It is this franchisee's responsibility to comply fully with these laws, as applicable.

I acknowledge that I am applying for employment with an independently owned and operated Subway® franchise, a separate company and employer from Subway IP Inc. and any of its affiliates.

Signature of Applicant: _____

Date: ____/____/____